



## Vendor Application Mardi Gras in the Gaslamp 2019

*Fat Tuesday, March 5<sup>th</sup>, 2019 6:00pm - Midnight (21 & up only)*

### **FOOD VENDOR**

**\$750 + \$100 Deposit**

#### **ACCEPTED FOOD VENDOR TO RECEIVE**

- ◆ (1) 10 x 10 Health Department approved food booth with mandatory mesh screen.
  - ◆ (1) Hanging light.
  - ◆ 20 amps of power if needed (note: There will be a \$125 charge for each additional 20 amps of power required.)
  - ◆ The opportunity to sell or highlight your product at the Festival.
  - ◆ Four vendor passes to the event. (Your staff must be 21 and up! No exceptions!)
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### **NON FOOD VENDOR**

**\$600 + \$100 Deposit**

#### **ALL ACCEPTED VENDORS RECEIVE**

- ◆ (1) 10 x 10 booth.
  - ◆ (1) Hanging light.
  - ◆ 5 amps of power if needed (note: There will be a \$125 charge for each additional 20 amps of power required.)
  - ◆ (1) 6-foot table and (2) chairs.
  - ◆ The opportunity to sell or highlight your product at the Festival.
  - ◆ Four vendor passes to the event. (Staff must be 21 and up! No exceptions)
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*Please email completed application to [amanda@mcfarlanepromotions.com](mailto:amanda@mcfarlanepromotions.com) or via mail with check to 656 Fifth Ave. Suite B San Diego, CA 92101. Check must be made to McFarlane Promotions, INC*

## TERMS AND CONDITIONS FOR VENDOR

1. Booth location to be determined by McFarlane Promotions, Inc.
  2. Check in time begins at 10:00 am and Vendors must be completely set up by 4:00 pm for the Fire Marshall walk through.
  3. Vendor are required to be open from 6:00 pm to 12:00 am *CLOSING BEFORE THE END OF EVENT OR STAYING OPEN AFTER EVENT IS STRICTLY PROHIBITED AND IS GROUNDS FOR EXCLUSION FROM PARTICIPATION AT FUTURE EVENTS.*
  4. All Vendors must use booths provided. No other booths / set-ups are allowed without prior approval of McFarlane Promotions. If you use space outside of your 10 x 10 booth you will be charged unless discussed with McFarlane Promotions, Inc. prior to the event.
  5. All business and other activity, for which the Vendor has rented space, must be conducted within the designated booth space only! No distribution, canvassing, flyers, nor vending of any kind may be done by strolling through the festival grounds.
  6. Vendor must post prices in a legible manner and in a visible space within their booth.
  7. The sale of alcoholic beverages of any kind is strictly prohibited. Additionally, due to sponsorship and contractual arrangements, only sponsor related water & beverages will be allowed to be sold. Any failure to comply with these beverage rules may result in expulsion from the event.
  8. Consumption of alcoholic beverages by Vendor, volunteers or employees of Vendor at their booth is prohibited.
  9. Vendor must provide trash receptacles for waste generated by their booth. *Improper trash disposal is grounds for exclusion from participation at future events.*
  10. You are required to obtain and display all necessary permits and / or licenses. "McFarlane Promotions, Inc., Brazilian Productions and National Center for Community Enhancement are not liable and will not refund any fees or deposits."
  11. Each vendor will be responsible for all of his / her own merchandise or equipment. McFarlane Promotions, Inc. and National Center for Community Enhancement will not be liable for any lost, stolen or misplaced merchandise or equipment at the event.
  12. **INSURANCE:** You must provide proof of general liability insurance for \$1,000,000 naming McFarlane Promotions, Inc., Brazilian Productions, National Center for Community Enhancement and the City of San Diego as additionally insured. **More info below**
  13. **REFUNDS:** **Your** booth fee is NON-REFUNDABLE, regardless of booth placement, sales or competing Vendors.
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## **TERMS AND CONDITIONS FOR FOOD VENDOR**

1. All food Vendors must meet and follow all City of San Diego Health Department and Fire Department Guidelines
2. Vendors must obtain a City of San Diego Health Permit (call 858.505.6690)
3. All food items must be stored inside the allotted space, covered and off the ground.
4. San Diego Health Department requires that Vendors provide appropriate cleaning materials as well as a hand-washing setup. *Running water is not provided on the grounds of the event.*
5. Containers of butane or fuel must be affixed to a post or other secure item.
6. All food Vendor must observe all terms and conditions as listed elsewhere in this application.

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**Vendor Application- Mardi Gras 2019**  
**Fat Tuesday, March 5<sup>th</sup>, 2019**  
**6:00 PM – Midnight**

**Food Vendor**-----**\$750 + Deposit**

**Non-Food Vendor** -----**\$600 + Deposit**

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Day Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Cell Phone # for the day-of (required): \_\_\_\_\_

Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Will you need the allotted power that is included in the booth fee? (5 amps for non-food, 20 amps for food vendors) \_ (Y/N)\_\_\_\_\_

Additional Power Needed? (\$125 per additional 20 amps) \_\_\_\_\_

**Health Permit Number:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**Complete description & prices of products you will be selling (attach additional pages if needed):**

*(TO PROCESS YOUR APPLICATION WE MUST RECEIVE A COMPLETE LIST WITH PRICES AND ITEMS YOU INTEND TO SELL. ONCE THE APPLICATION IS ACCEPTED THE LIST CANNOT CHANGE WITHOUT WRITTEN APPROVAL OF MCFARLANE PROMOTIONS.)*

\_\_\_\_\_  
\_\_\_\_\_

*I hereby warrant and confirm that the above information is, to the best of my knowledge true and correct and further certify that I have read all of the information provided in this application.*

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

*Your signature above represents your understanding and agreement to all terms stated in this form.*

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# INSURANCE REQUIREMENTS

You must provide proof of general liability insurance for \$1,000,000 naming McFarlane Promotions, Inc., Brazilian Productions, National Center for Community Enhancement and the City of San Diego as additionally insured. Listed below are the names and contact information of the entities that need to be additionally insured, with the 30 day insurance cancellation noted on certificate, for \$1,000,000 for Mardi Gras 2019 listing the dates March 5-6, 2019. *You must also include the endorsement policy and it must list the below organizations on it or reference the policy number on it.* Per the City of San Diego, are also required to have you have the 'Worker's Compensation Statutory Limits' box checked (regardless of your coverage amount). If you use a different insurance company for your workers compensation you are required to provide that coverage as well. ***You will not be able to set up a booth without this insurance.***

## Additional Insurance Naming:

National Center for  
Community Enhancement  
656 Fifth Ave, Ste. B  
San Diego, CA 92101  
Phone: 619-233-5008  
Fax: 619-233-0898

McFarlane Promotions, Inc.  
Laurel McFarlane  
656 Fifth Ave, Ste. B  
San Diego, CA 92101  
Phone: 619-233-5008  
Fax: 619-233-0898

Brazilian Productions  
2445 Poinsetta Dr  
San Diego, CA 92106  
Phone: 619-865-8972

## ON A SEPARATE CERTIFICATE:

City of San Diego  
Scott Davidson  
1200 Third Ave, Ste. 1000  
San Diego, CA 92101  
619.236.6581  
Fax: 619.236.6106

**In the Description Section You Must State:** The City of San Diego and its respective elected officials, officers, employees, agents and representatives are additional insured as required by contract with respect to Mardi Gras 2019.

*Your endorsement policy that comes with your certificate must name the City of San Diego on the endorsement, not just a blanket policy. See Attached example.*

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## **Storm Water Policy**

Only rain water is allowed in storm drains!

At no time is trash, debris, grease, ice, or any type of liquid to enter a storm drain. These drains are connected to the ocean, which means that any trash or liquid that goes down the storm drain automatically becomes pollution. It does not matter if it is "just water." If it is not rain water, it is not allowed in the storm drain.

San Diego Municipal code 43.0301 makes it illegal to pollute storm drains. Vendor must dispose of all pollutants such as trash, dirt, unfinished beverages and any other type of trash in the proper manner. Failure to comply with Storm Drain protection WILL result in forfeiture of deposit and/or citations by city officials.

Please sign if you have read and understand this page:

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

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# CREDIT CARD AUTHORIZATION FORM

\_\_\_\_\_  
Credit card type  
**(Visa, MC, Discover ONLY)**

\_\_\_\_\_  
Credit card number

\_\_\_\_\_  
Expiration date

Card Identification Number (last 3 digits located on the back of the credit card): \_\_\_\_\_

Cardholder's name (*please print*) \_\_\_\_\_

Billing Address for Credit Card: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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